## **GRACE LETTER**



ScanCom Vietnam Ltd

Lot 10, Str. 8

Song Than 1 IP, Di An Dist.,

Binh Duong Province, Viet Nam

December 14, 2022

To our stakeholders:

We recognize that a key requirement for participation in the UN Global Compact is the annual preparation and posting of a Communication on Progress (COP) that comprises of a CEO statement of continued support for the UN Global Compact, a description of practical actions with regard to the principles of the UN Global Compact, and a measurement of outcomes or expected outcomes.

We are late in creating, sharing and posting our COP report due to many factors from both external and internal impacts leading to the adjustment of our business structure and change of the organization. We are still under the progress of hiring the professional resource being responsible for the sustainability.

We hereby ask for an extension period in order to be able to post a COP that describes our company's efforts and progress to implement the principles of the UN Global Compact. Our new COP report will be posted on the UN Global Compact website by [12 February 2023, max. 90 days from COP deadline] at the latest.

Sincerely yours,

Mr. Nguyen Thanh Dang

**CSR Senior Manager**